

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, POSHAN BASOHLI

Advertisement Notice: No. 10 of 2024 Dated: 13.12.2024

Subject: Advertisement for Recruitment of Sanginis (Anganwadi Workers) and Sahayikas (Anganwadi Helpers) in Anganwadi Centres of Poshan Project, Basohli.

- Reference: 1. Government Order No. 222-JK(SWD) of 2022 Dated: 30.11.2022.
 2. Government Order No. 103-JK(SWD) of 2023 dated: 28.04.2023.
 3. Mission Directorate, Poshan, J&K Letter No. SMD/ICDS/Recruitment/2022-23/21349-72 dated 14-07-2023.
 4. Social welfare Department, J&K Letter No. SWD-ICDS/43/2022 dated: 14-08-2023.

In pursuance to above mentioned Govt. Orders and Approval has been accorded vide Mission Director letter No.MD/Poshan/38372-75 Dated: 03.12.2024. Applications forms are invited in the Prescribed Proforma in Annexure "A" from the eligible female candidates for engagement as Sanginis (Anganwadi Workers) and Sahayikas (Anganwadi Helpers) on Honorarium basis for Anganwadi Centres, as per the details given below:

S. No.	Name of Project	Name of Post	No. of Post
1	Basohli	AWW	03
		AWH	09
Total			12

The important dates/details with regard to the posts are as under:

- Date of commencement for submission of application 19.12.2024.
- Last date for submission of applications is 02.01.2025 (during office hours).
- Annexure A- Format of Application.
- Annexure B- Name of the Post, Location/Ward, Qualification and Eligibility Criteria for selection.
- Annexure C- Affidavit.
- No application forms shall be accepted after the last date i.e.,02.01.2025.

ANNEXURE 'A'

Format of Application

- Name of POSHAN Project _____
- Name of Anganwadi Centre _____
- Post applied for(AWW/AWH) _____
- Name of the Candidate _____
- Father's Name _____
- Marital Status (Married/Unmarried) _____
- Husband's Name(if Married) _____
- Residence(Panchayat) _____
- Ward.No. _____
- Address for correspondence _____
- Contact No. _____
- Date of Birth _____
- Age as on 01.01.2024 _____
- Academic Qualification: _____

(Self Attested)
Photograph

S.No.	Examination passed	Board/University	Year of Passing	Marks Obtained	Total Marks	Percentage

- If the candidate belongs to family of Retiring AWW/AWH (YES _____ / NO _____)
- Documents Attached: _____

Date: _____ Signature of the candidate _____

Documents to be Attached for the Post of Sangini/Sahayika:-

- Copy of Domicile certificate.
- Academic qualification certificates from recognized university/Board.
- Copy of Aadhar Card.
- Copy of Voter Card.
- Copy of Ration Card.
- Copy of Date of birth Certificate.
- Ward certificate and Certified copy of the latest Panchayat voter list as proof of residence. (Panchayat electoral roll to be certified by the BDO concerned and Municipality electoral roll to be certified by EO Municipality concerned)
- Unmarried Certificate by the concerned Tehsildar (In case of unmarried candidate).
- Affidavit (Annexure 'C') in the prescribed format duly attested by Judicial Magistrate.
- Appointment Order/Reliving Order of retired AWW/AWH for AWW belonging to the family of retired

AWW/AWH.

ANNEXURE 'B'

Detail of Vacant Posts Sanginis (AWWs) along with name and location of AWC.

S. No.	NAME OF ANGANWADI CENTRE	NAME OF PANCHAYAT/ MUNICIPAL WARD	WARD NO.	NAME OF POST
1	Bera	Athoon	Ward no. 04	AWW
2	Dhanu	Draman	Ward no. 04	AWW
3	Jankher-A	Jankher	Ward no. 02	AWW

Detail of Vacant Posts Sahayikas (AWHs) along with name and location of AWC.

S. No.	NAME OF ANGANWADI CENTRE	NAME OF PANCHAYAT/ MUNICIPAL WARD	WARD NO.	NAME OF POST
1	W.no. 03 Basohli	W.no. 05 Basohli	W.no. 05 Basohli	AWH
2	W.no. 12 B Basohli	W.no. 12 Basohli	W.no.12 Basohli	AWH
3	Rehan B	Rehan	W.no. 03	AWH
4	Mandla A	Rehan	W.no. 06	AWH
5	Khlow	Plassi	W.no. 10	AWH
6	Sandhar C	Sandhar	W.no. 09	AWH
7	Kalow	Mahanpur B	W.no. 03	AWH
8	Jankher A	Jankher	W.no. 02	AWH
9	Madrakhi	Gagrore	W.no. 06	AWH

Eligibility:

A. For Sanginis(Anganwadi Workers)

- The candidate must be domicile of the UT of J&K.
- Women candidates in the age group of 18-37 years as on 01-01-2024 shall be considered.
- The candidate should be a resident of the electoral ward where Anganwadi Centre is situated voter list for the ward shall be considered as the proof of residence of the candidate. In case the candidate appears in the voter list along with her parents, then she must provide certificate of birth issued by the concerned Tehsildar. Where ever, there is any dispute as to residence for any residence proof certifying the ward of residence from the concerned SDM/ACR/ADC shall be considered.
- Minimum qualification for Anganwadi Worker shall be 10+2 and maximum graduation. In case pass candidate is available in the ward, 10+2 pass candidate from the adjoining ward shall be considered which would require prior approval of Mission Director, Mission POSHAN.
- In case suitable candidate is not available from adjoining ward, candidate from the nearest Panchayat can be considered subject to the approval of the MD, Mission POSHAN.
- Weightage shall be given on the basis of marks obtained in 10+2 and selection shall be done on merit basis and no other criteria to be considered.
- In case of tie in merit of the eligible candidate, candidate with higher age will be preferred.
- Candidate with qualification higher than graduation shall not be considered.
- In case eligible candidate is available within the family of retiring AWWs/AWHs, the said candidate qualify for additional two percent points.

B. For Sahayikas(Anganwadi Helpers)

- The selection of Helper shall be restricted to the electoral ward where Anganwadi Centre is situated.
- Women candidates in the age group of 18-37 years as on 01-01-2024 shall be considered.
- The candidate must be domicile of the UT of J&K.
- Minimum qualification for Anganwadi Helper shall be Matriculation.
- As per Social Welfare Department, civil secretariat, J&K letter No. SWD-ICDS/43/2022 dated 14-08-2023, the first and the foremost criteria of eligibility amongst married women in case of Sahayikas (Anganwadi Helpers) shall be based on marks obtained in class 10th and selection shall be done purely on merit basis. If all the three criteria are not met then in rarest of rare cases where selection committee finds a widow headed household with no source or a completely destitute lady with zero source of income, in such cases preference may be given to such lady whose condition is detailed above.
- In case no matriculate candidate available in the ward, candidates with qualification not less than 10th standard shall be considered.
- In case no married candidate is available, unmarried candidate may be considered.

HOW TO APPLY:

The application forms complete in all respects as per the Proforma given in Annexure "A" of this advertisement along with all the requisite documents as mentioned should be submitted in the Office of the Child Development Project Officer Basohli by hand during working hours against the proper receipt. The incomplete application forms shall be rejected without any clarification/notice and the candidates shall have no right to claim for consideration. This Office/Poshan Department reserve the right to increase/decrease/withdraw/cancel the vacancy/vacancies at any point of time on the departmental requirement before the selection.

Document Verification:

- The candidate who is shortlisted for Document verification will be required to appear for Document verification along with the original documents as well as self-attested Photostat copy of each document mentioned in Advertisement Notification. The candidate must be in possession of the prescribed academic qualification document like Domicile Certificate, on or before the last date of submission of application for:
 - Marks sheet(s)/Diploma/Degree of the qualification prescribed for the post as per Advertisement Notification.
 - Date of Birth/Matriculation Certificate.
 - Domicile Certificate.
 - Unmarried Certificate (where required).
 - Residence certificate of the respective ward.
- Candidates have to bring two passport size recent colour photographs and one original Photo ID Proof can be:
 - Aadhaar Card
 - Voter ID card.
- The candidate who are supposed to furnish various certificate issued by or before the prescribed date, shall be required to produce them at the time of Document Verification or as may be decided by the Selection Committee; in case of failure, the committee shall take necessary decision which shall be final.

DIP/J-8124

Date: 14.12.2024

Child Dev. Pro